

**LONDONDERRY TOWNSHIP (LDT)
BOARD OF SUPERVISORS' (BOS I) MEETING MINUTES
TUESDAY, APRIL 10, 2018**

CALL TO ORDER: Supervisors Lou Simone, Richard Brown and Gene Wier were in attendance. Lou Simone opened the meeting at 7:32 PM in the Municipal Building. Spence Address, Government Specialists, was also in attendance.

PUBLIC COMMENTS: Carolyn DeShong of Colton Drive was recognized. She stated she has been an LDT resident for 18 years and about 2 – 3 weeks ago noticed No Parking Signs at the entrance to Colton Farms. She asked why the signs were erected. Lou Simone responded the Cochranville Fire Company had responded recently to a fire and was troubled by the difficulty the fire trucks experienced at the entrance to the development. In addition the exit from the development was also difficult. Lou Simone explained there was testimony from a Colton Farms resident regarding congestion at the entrance when youngsters were getting on and off school buses. The resident noted problems when vehicles were turning off of Rt. 796 while another vehicle was trying to exit Colton Road. Lou Simone noted the No Parking Signs were posted due to safety concerns. Mrs. DeShong was concerned that these signs would be a problem when having parties as her lawn has wet spots and parking on her lawn would be inadvisable. Lou Simone explained that safety issues and maneuverability of safety equipment were the primary issue for the Township and its residents.

BOS I MEETING MINUTES FROM MARCH 13, 2018: Lou Simone made a motion to approve the Minutes from March 13, 2018 as written. Gene Wier seconded the motion and the vote was 3-0 for approval.

TREASURER'S REPORT - MARCH, 2018: The Supervisors reviewed the March Treasurer's Report as submitted by Treasurer Alison Emmons and found it to be in order.

2017 AUDIT ADVERTISED ON 03-30-2018: Mrs. Emmons reported the 2017 Audit was accepted by the State and a summary advertised in the Daily Local News on 03-30-2018.

CASHED CHECK RETURN POLICY: As there was no official policy regarding overpayments, Lou Simone suggested, and the BOS concurred, that since a check was submitted and subsequently deposited into the LDT account, Alison Emmons will write a Township check to reimburse the resident. Thus, when the resident is ready for a U&O a new check will be written. This policy will be cleaner and more easily tracked.

TOWNSHIP REPORTS:

A. ZONING OFFICER / BUILDING INSPECTOR REPORT – MARCH, 2018:

Lou Simone read from Bill Beers' March Report as follows: Three (3) building permits were issued; one (1) Building permit is pending; one (1) shed permit was issued; and three (3) exempt stormwater permits were

issued. Total permit fees collected were \$1,674.50. Three (3) Use and Occupancy permits were issued which included one (1) re-sale/rental U & O permit and nine (9) various construction inspections were conducted. Census Form C-404 and the Chester County Permit Summary were submitted. Mr. Beers continues to monitor the Eastern Shore Natural Gas (ESNG) site road dirt problems and the Elam King farm for erosion issues. Mr. Beers is preparing a Civil Complaint for Miguel Morales regarding failure to obtain a rental inspection and operating a rooming house without zoning approval. Alison Emmons will cut a check for \$117.58 to the District Court 15-3-07. It has been reported that a death occurred within the past two weeks at the Morales building. Further research on this incident will be conducted. Regarding the Old Daleville Store property, Bill Beers is moving forward on this.

- B. ROADMASTER:** Darryl King has conducted and submitted a preliminary road inspection of the state of LDT roads. The 2018 Road Tour with one or more of the Supervisors will be conducted in the next two weeks. There has been one response to the DLN Part-Time Public Works Employment ad. Nathaniel Stoltzfus and Jeff Bratton have both verbally stated their resignations.
- C. EMERGENCY MANAGEMENT (EM):** None
- D. PLANNING COMMISSION (PC):** There was no PC Meeting in March. Spence Andress was contacted in March by Mr. Jeff Diem, Register, regarding a request to present a subdivision plan to the PC. This proposed plan encompasses three large lots to be farmettes and is mostly in Highland. There is a parcel in LDT which has been eased and, therefore, cannot be built on. Richard Brown noted the Deed to the Londonderry parcel of approximately 7-9 acres states the land cannot be subdivided. When asked, Spence Andress noted he has not seen the plans. It was not known if the plan had been presented to Highland Township for their information. It is expected that Mr. Diem will appear before the PC at their April 17th meeting.
- E. OPEN SPACE COMMITTEE (OSC):** The OSC did not meet in March. The next OSC meeting is scheduled for Wednesday, April 18th at 5:30 PM.
- F. HISTORICAL COMMITTEE (HC):** The Historical Committee will meet on Tuesday, April 24th at 7:00 PM.
- G. WEBSITE:** The website has been updated with articles on the upcoming events of the Parkesburg Library, Dog Licenses and Inoculations, and contact information regarding the Office of Open Records.

OLD BUSINESS:

- A. LAWYER R-T-K REQUEST (New Daleville):** The R-T-K request response was emailed to Marcus & Hoffman Attorneys at Law on 03-28-2018. A subsequent response from the requester was received via email on 04-10-2018 just prior to the BOS I Meeting. The BOS reviewed the letter regarding ownership of the sidewalks and street trees. A copy of the letter

was sent to Stacey Fuller for her review. Once researched, she will respond with her interpretation and suggestions for moving forward.

- B. AG SECURITY AREA APPLICATION:** The Ag. Security Application for Mr. Cohen's property at Rt. 41 and White Horse Road has been advertised with no public comments received to date. The BOS set the Ag. Security Hearing date on May 08, 2018 at 7:30 PM.
- C. PennDOT BRIDGE INSPECTION NOTIFICATION – 02-23-2018:** Spence Andress submitted two letters dated 04-03-2018 – one regarding Fernwood Bridge and the second Gibble Road Bridge. Richard Brown clarified that the Gibble Road Bridge is actually not a bridge, but rather a privately owned culvert.. Spence noted that PennDOT will reclassify the bridge as a culvert and privately owned, therefore not requiring an inspection. Mr. Andress noted PennDOT will send Highland Township a copy of the bridge report. PennDOT has noted a few deficiencies. The current inspection was conducted in October, 2017 and the condition of the bridge was deemed "Satisfactory" with a rating of 6 (a rating of 9 being the highest). There will be a re-inspection in 2019 or 2020 and the outstanding deficiencies must be addressed prior to the next inspection. Spence Andress suggested the Township allow Highland a month or so to consider the PennDOT Report then schedule a meeting between the two townships and PennDOT to determine the repair process going forward. Mr. Andress suggested the BOS review the monitoring responsibilities for both Townships regarding flood events, ie. erosion, debris flooding the channel, water overlapping the roadway and temporary road closures.

NEW BUSINESS:

- A. RESOLUTION #01-2018 – Authorizing Application to the 2017 PECO Green Region Open Space Program for the Woodlands II Project:**
Richard Brown explained that due to a time constraint for the grant application, a Township Resolution needed to be supplied. Since time was of the essence for matching funds, Richard Brown asked, retroactively, for BOS approval of Resolution 01-2018. Lou Simone made the **MOTION** to retroactively (March 21, 2018) approve Resolution #01-2018. Gene Wier seconded the motion and the vote was 3-0 for approval.
- B. 2018 COCHRANVILLE LAWN SERVICE CONTRACT:** All fees and services remain the same as 2017. Gene Wier made a **MOTION** to approve the 2018 Cochranville Lawn Service Contract. Lou Simone seconded the motion and the vote was unanimous. All three signatures were affixed to the contract.
SUMMER YARD WORK: Lou Simone has the name of a possible summer employee interested in yard work in the Township. Mr. Simone will email all contact information to the Township and Richard Brown.
- C. FERNWOOD ROAD TRACTOR TRAILER TRAFFIC COMPLAINT:** A resident alerted the Township to tractor trailers using Fernwood Road as a short cut to Coatesville. It was noted that Fernwood Road is very narrow and does not adequately accommodate tractor trailers. Richard Brown

suggested the resident note the names on the trucks. Previously there was a sign forbidding trucks on this road, but the sign is now missing. The BOS will look into possibly adding signage to this road.

- D. PennDOT NOTIFICATION LETTER (03-16-2018):** Lou Simone read portions of the PennDOT letter regarding PennDOT employees possibly entering Londonderry Meadows Open Space area for the purpose of surveying, studying and testing in preparation for road improvements in the area.
- E. PennDOT ROAD REPAIRS IN LDT:** Lou Simone noted PennDOT pot hole repairs will be taking place soon on Route 41 in West Fallowfield and LDT. Further, resurfacing repairs will be conducted by PennDOT on Route 41 between US 1 ramps to Route 10 (Limestone Road) in London Grove, Londonderry and West Fallowfield townships. Faggs Manor Road between Rt. 926 and Rt.41 in LDT will also be resurfaced. Both of these projects will be completed by October, 2018. Lou Simone will call Mr. Fellin regarding these projects.

ADDITIONAL DISCUSSION;

HILTON ROAD – Shared by Penn and Londonderry Townships: Lou Simone reported he had been in contact with Chad Ingram of Penn Township regarding the need to resurface Hilton Road between Phillips Mill and White Horse. This road has been damaged on both sides of the road. Once the BOS have completed the 2018 LDT Road Tour, within two weeks Mr. Simone will consult with Mr. Ingram to determine the scope and timing of the repairs.

BOS II MEETING CANCELLED: Due to the PSATS Conference from April 22nd through April 26th, the BOS II meeting will be cancelled. Alison Emmons and Lou Simone will attend the Conference on April 23rd and 24th. The office will be closed for these two days.

ANNOUNCEMENTS / CORRESPONDENCE:

- A. PLANNING COMMISSION MEETING: Tuesday, APRIL 17, 2018 at 7:30 PM. TASK FORCE MEETING immediately following PC Meeting.**
- B. OPEN SPACE COMMITTEE: Wednesday, April 18, 2018 at 5:30 PM**
- C. J. HEARNE VACATION – April 20th and Return LDT May 7th:**
- D. BOS II MEETING: CANCELLED.**
- E. HISTORICAL COMMITTEE: Tuesday, April 24, 2018 at 7:30 PM.**
- F. BOS I MEETING: Tuesday, May 08, 2018 at 7:30 PM.**

PAY BILLS: Bills were reviewed and paid in the usual manner.

ADJOURNMENT: As there was no further business before the BOS a **MOTION** was made by Louis Simone and seconded by Gene Wier to adjourn the meeting at 8:20 PM. The vote was 3-0 in favor.

Respectfully submitted,

Janice H. Hearne, Administrative Secretary