

**LONDONDERRY TOWNSHIP (LDT)
BOARD OF SUPERVISORS' (BOS I) MEETING MINUTES
TUESDAY, MARCH 13, 2018**

CALL TO ORDER: Supervisors Lou Simone, Richard Brown and Gene Wier were in attendance. The BOS I Meeting began at 7:30 PM in the Municipal Building.

PUBLIC COMMENTS: None

BOS I MEETING MINUTES FROM FEBRUARY 13, 2018: Lou Simone made a motion to approve the Minutes from February 13, 2018. Gene Wier seconded the motion and the vote was 3-0 for approval.

TREASURER'S REPORT - FEBRUARY, 2018: The Supervisors reviewed the February Treasurer's Report as submitted by Treasurer Alison Emmons and found it to be in order. Mrs. Emmons reported the 2016 Liquid Fuels audit was complete and approved. The 2016 Audit was conducted with one finding which will be corrected by an adjustment of funds between the Liquid Fuels account and the General Fund. Outside auditor, Tim Umbreit, conducted the 2017 annual audit on 03-09-2018. Mr. Umbreit will file the DCED form directly on or before the due date of March 30th.

NATIONAL BANK OF MALVERN: The National Bank of Malvern notified LDT that Howard Benner was still a signer on the accounts. LDT has written a letter directing the bank to remove Mr. Benner as a signer and will retain Richard Brown as a signer on the accounts. The letter requesting the removal of Mr. Benner was signed by the BOS. In addition Secretary Hearne will request a signature card from the bank to add Lou Simone as a second signer.

TOWNSHIP REPORTS:

A. ZONING OFFICER / BUILDING INSPECTOR REPORT – FEBRUARY, 2018: Lou Simone read from Bill Beers' February report as follows: Two (2) building permits were issued; one (1) Building permit is pending. Total permit fees collected were \$2,218.00. Four (4) Use and Occupancy permits were issued which included two (2) re-sale/rental U & O permits and eight (8) various construction inspections were conducted. Census Form C-404 and the Chester County Permit Summary were submitted. Mr. Beers continues to monitor the Eastern Shore Natural Gas (ESNG) site road dirt problems and the Elam King farm for erosion issues. On 02-16-2018 Mr. Beers, along with Mr. Elam King and the Chester County Conservation District (CCCD), met on site to discuss stormwater and erosion issues on the farm. The CCCD will recommend changes to the existing Conservation Plan. Mr. Beers also met with the owner of the old Daleville Store and his realtor regarding the issue of four apartments vs a single family home. The owner will investigate changing the building back to a single family home. Richard Brown noted the property owner was advised if he wished the

residence to remain as anything other than a single family home, he would need to appear before the Zoning Hearing Board. It was noted that when the property was the old Daleville Store there was a gas station as well. LDT resident, Tim King, asked if the old underground gas tank(s) had been removed. Mr. Beers will need to research this.

- B. ROADMASTER:** The 2018–19 Salt Contract is due 03-15-2018. Based on 2017–18 salt usage Roadmaster Darryl King concluded the Township should contract for delivery of 150 Tons of salt for the 2018-19 snow season. The contract calls for a 25 ton initial delivery with the balance as needed. The contract legally obligates LDT to purchase at least 60% of the 150 Tons with an option to purchase up to a total of 140% of the contracted amount for the contract price. Lou Simone made a **MOTION** to approve 150 Tons of salt for the 2018–19 Salt Contract. Gene Wier seconded the motion and the vote was 3-0 in favor. The Township received a quote for street sweeping, but the Township will not need this service this year.
- C. EMERGENCY MANAGEMENT (EM):** None
- D. PLANNING COMMISSION (PC):** There was no PC Meeting in February. Spence Andress was consulted and a March meeting will be necessary. Mr. Jeff Diem, Register, requested time to present a subdivision plan to the PC. This proposed plan is mostly in Highland, but there is a parcel in LDT which has been eased and, therefore, cannot be built on. Secretary Hearne previously sent an email to determine if there are enough PC members available to attend the meeting and establish a quorum. There are. An email announcing the meeting will be sent to all PC members on 03-14-2018.
- E. OPEN SPACE COMMITTEE (OSC):** The OSC did not meet in February and, as there is no business at present, the March OSC meeting will also be cancelled and members notified. Allison Emmons explained the CC Tax Office has sent a delinquent letter for taxes they contend need to be paid. Ms. Emmons has sent numerous letters and made several phone calls, but to no avail. Consequently, she asked BOS permission to have Stacey send a letter referencing the recording of the Dambro Open Space area being deeded to the Township. The BOS gave permission.
- F. HISTORICAL COMMITTEE (HC):** The Historical Committee did not meet in February. There will be a meeting on Tuesday, March 27th at 7:00 PM.
- G. WEBSITE:** The website has been updated. Secretary Hearne is currently working on an article promoting fire fighter volunteerism.

OLD BUSINESS:

- A. NEW DocSTAR SERVER & SOFTWARE:** Alison Emmons reported DocSTAR is up and running. There is now email capability with this unit.
- B. LAWYER R-T-K REQUEST (Likely Mr. Cohen Property):** LDT solicitor, Stacey Fuller, is working on this and has secured a 30 day extension. Dick Brown noted Mr. Sander Cohen has submitted an application for an Ag. Security application and will be automatically approved in 90 days if there are no comments from the public. The Notice will be posted in 5 places

within the Township. Dr. Brown explained Ag Security was the first step prior to an Agricultural Easement and qualifies the property owner for eligibility into Act 319 (tax abatement). Resident Tim King noted part of Mr. Cohen's land is in AP District (i.e. partly AP & partly Commercial). Dr. Brown noted the land is farmable. Secretary Hearne sent the Ag. Security application to Stacey Fuller for her information and files.

- C. 70th ANNIVERSARY OF PA TOWNSHIP NEWS:** Lou Simone plans to stop by the Township Wednesday or Thursday to have his picture taken in front of the LDT sign for submission to the Township News as requested. The other Supervisors are invited as well, but dependent on their schedules.
- D. SNOW PLOW DRIVER(S) AD:** The Supervisors discussed two draft ads for part-time plow drivers and public works helpers. LDT has contacted Cochranville Fire Company and received one person interested in the position. The BOS agreed to review, tweak and publish the ad in the Daily Local News in an effort to identify those who are interested in part-time work. By hiring ahead of the 2018-19 snow season the new employees can be phased in gradually.

NEW BUSINESS:

- A. TURNBACK MAINTENANCE EFT RECEIVED:** On 03-01-2018 LDT received the \$4,000.00 Road Turnback allowance.
- B. LIQUID FUELS REIMBURSEMENT RECEIVED:** On 03-13-2018 LDT received \$96,932.37 for Liquid Fuels reimbursement. This is approximately \$800.00 more than 2017.
- C. SIGNAL SERVICE MAINTENANCE CONTRACT:** The BOS reviewed the contract which is the same as last year (\$275.00) and the contract was signed. A copy of the signature page will be mailed to Signal Service.
- D. H.A. THOMPSON INSURANCE STATE OF VALUES:** The BOS signed and dated the form, a copy of which will be mailed to H. A. Thompson. Alison Emmons reminded the BOS there was a new Fixed Asset List in each of their mailboxes for their information and files.
- E. AG SECURITY AREA APPLICATION – Sander Cohen, Parcel #46-3-53:** This topic was discussed previously in this meeting under **Old Business, B. Lawyer R-T-K Request:** See bottom of Page 2 and top of Page 3 of these Minutes.
- F. ZONING HEARING BOARD HEARING – Thursday, March 22, 2018 at 7:00 PM.** Application regarding a Honeycroft resident's three season enclosure to a deck.
- G. PennDOT BRIDGE INSPECTION NOTIFICATION – February 23, 2018:** Spence Andress is reviewing this notification regarding a Gibble Road Bridge which Dick Brown feels is better described as a "cement culvert". The Fernwood Road Bridge was repaired last year as a joint effort between Highland and LDT. Highland and LDT each paid one half of the repairs.
- H. HEATHER KNOLL HOA MEETING ROOM RESERVATION – LDT Meeting Room, April 26th from 7:00 – 9:00 PM:** The BOS gave their permission for this reservation.

ANNOUNCEMENTS / CORRESPONDENCE:

- A. **PLANNING COMMISSION MEETING: Tuesday, March 20, 2018 at 7:30 PM. TASK FORCE MEETING immediately following PC Meeting.**
- B. **OPEN SPACE COMMITTEE: Wednesday, March 21, 2018 at 5:30 PM**
- C. **ZONING HEARING BOARD HEARING – Thursday, March 22, 2018 at 7:00 PM, LDT Meeting Room.**
- D. **BOS II MEETING: Monday, March 26, 2018 at 7:30 PM.**
- E. **OFFICE CLOSED – AM ONLY - CCSIGA MEETING (J. HEARNE): Tuesday, March 27, 2018 from 8:30 AM until 12:00 Noon.**
- F. **HISTORICAL COMMITTEE: Tuesday, March 27, 2018 at 7:30 PM.**
- G. **COCHRANVILLE FIRE COMPANY – Annual Awards Banquet: Saturday, April 7, 2018 from 5:00 PM until 10:00 PM.**
- H. **BOS I MEETING: Tuesday, April 10, 2018 at 7:30 PM.**

PAY BILLS: Bills were reviewed and paid in the usual manner.

ADJOURNMENT: As there was no further business before the BOS a **MOTION** was made by Louis Simone and seconded by Gene Wier to adjourn the meeting at 8:10 PM. The vote was 3-0 in favor.

Respectfully submitted,

Janice H. Hearne,
Administrative Secretary