

**LONDONDERRY TOWNSHIP (LDT)
BOARD OF SUPERVISORS' (BOS I) MEETING MINUTES
TUESDAY, FEBRUARY 13, 2018**

CALL TO ORDER: Supervisors Lou Simone and Gene Wier were in attendance. The BOS I Meeting began at 7:30 PM in the Municipal Building.

PUBLIC COMMENTS: None

BOS I MINUTES FROM DECEMBER 12, 2017:

BOS II MINUTES FROM DECEMBER 28, 2017:

BOS I ORGANIZATION MEETING MINUTES FROM JANUARY 02, 2018:

BOS I REGULAR MEETING MINUTES FROM JANUARY 02, 2018:

Secretary Hearne contacted PSATS to clarify Minutes approval procedures. Per Melissa Morgan, PSATS Legal Department, a quorum of Supervisors may approve Minutes irrespective of whether a Board member was in attendance at the meeting. Lou Simone made a motion to approve the Minutes from December 12, 2017, December 28, 2017 and January 02, 2018. Gene Wier seconded the motion and the vote was 2-0 for approval.

TREASURER'S REPORT - January, 2018: The Supervisors reviewed the January Treasurer's Report as submitted by Treasurer Alison Emmons and found it to be in order. Mrs. Emmons reported the 2016 Liquid Fuels audit was conducted on 01-16-2018. Lou Simone signed a bank letter regarding Certificates of Deposit to "activate" all CDs per PA dormancy laws (ie. CDs become dormant after 5 years even if they are rolled over). Tim Umbreit will appear in LDT on 02-21-2018 to conduct the 2017 annual audit. DocSTAR installed new software onto the new server on 01-31-2018 and will begin on-line training on 02-15-2018.

TOWNSHIP REPORTS:

A. ZONING OFFICER / BUILDING INSPECTOR REPORT – JANUARY,

2018: Lou Simone read from Bill Beers' January report as follows: Two (2) building permits were issued; one (1) Building permit is pending. Total permit fees collected were \$1,663.00. Six (6) Use and Occupancy permits were issued which included one (1) re-sale/rental U & O permit and nine (9) various construction inspections were conducted. Census Form C-404 and the Chester County Permit Summary were submitted. Mr. Beers continues to monitor the Eastern Shore Natural Gas (ESNG) site road dirt problems and the Elam King farm for erosion issues. He visited the owner of 419 Faggs Manor Road where there is an access problem for emergency vehicles. Rob Linnenbaugh from the Fire Company talked with the property owner as well. The property owner will trim back the trees on the road and driveway. Lou Simone noted Bill Beers had talked with Mr. Elam King and he, along with Dick Brown and a representative from Chester County

Conservation District (CCCD) will meet at the Faggs Manor Property on Friday, February 16th.

- B. ROADMASTER:** Snow and ice have necessitated heavy applications of salt and anti-skid. Secretary Hearne and Roadmaster Darryl King will collaborate on a newspaper ad to seek additional part-time snow plow operators. The 2018-19 Salt Contract is due March 15th and Lou Simone requested Mr. King evaluate the repairs necessary on Faggs Manor Road in preparation for the 2018 Road Inspection which will probably occur in late March or April.
- C. EMERGENCY MANAGEMENT (EM):** None
- D. PLANNING COMMISSION (PC):** There was no PC Meeting in January. Spence Andress and Steven Brumfield were consulted and determined there was no pending or new business for the PC in February. Consequently the February PC Meeting has been cancelled. The PC sub-committee for the Comp. Plan review will probably resume meetings in April.
- E. OPEN SPACE COMMITTEE (OSC):** The OSC did not meet in January. The February meeting is scheduled for 02-21-2018 but may be cancelled. Members will be notified via email.
- F. HISTORICAL COMMITTEE (HC):** The Historical Committee met on January 23rd, but will not meet in February.
- G. WEBSITE:** The website has been updated..

OLD BUSINESS:

- A. NEW DocSTAR SERVER & SOFTWARE INSTALLED:** Training on the new system will take place on Thursday, 02-15-2018.
- B. NEW DALEVILLE R-T-K REQUEST:** LDT solicitor, Stacey Fuller, wrote a response to the R-T-K request regarding New Daleville Deed of Dedication documents and Developer's Agreements. The requester asked that the documents be emailed and LDT complied on 02-12-2018. This R-T-K request is now complete.
- C. ESNG & KING FARM WATER RUN-OFF ISSUES:** ESNG is making every effort to keep the mud off Route 926 and a meeting will take place on 02-16-2018 with Mr. Elam King, Dick Brown, Bill Beers and a CCCD representative regarding the run-off issues on the Faggs Manor Road property.

NEW BUSINESS:

- A. 2018 AVON GROVE BOYS LACROSSE PRACTICE FIELD REQUEST:** In an email dated 12-20-2017 Keith Jacoby of Avon Grove Lacrosse requested a reservation for the LDT playing field on the following dates (Mondays and Wednesdays) from 5:30 PM until dark: 03/12, 03/14, 03/19, 03/21, 03/26, 03/28, 04/02, 04/04, 04/09, 04/11, 04/16, 04/18, 04/23, 04/25, 04/30, 05/02, 05/07, 05/09, 05/14, 05/16, 05/21, 05/23/2018. Lou Simone made a **MOTION** to approve the 2018 Avon Grove Boys Lacrosse Schedule as delineated above. Gene Wier seconded the motion and the vote was 2-0 for approval.

- B. TAX COLLECTOR BOND CERTIFICATE:** Lou Simone and Janice Hearne signed the Certificate and the LDT seal was affixed to the document.
- C. ESNG REQUEST FOR 2ND ENTRANCE ADDRESS:** LDT and GIS/9-1-1 have granted ESNG Compressor Station a second address. The main entrance driveway corresponds to the existing building (604 Street Road) and a branch of the driveway will split off to the new building (now with the address of 606 Street Road). Signage and mailboxes at the driveway entrance will reflect the two addresses. Lou Simone made a **MOTION** to approve the second address of 606 Street Road. Gene Wier seconded the motion and the vote was 2-0 for approval. Secretary Hearne will notify the Cochranville Post Office of the new address.
- D. 70th ANNIVERSARY OF PA TOWNSHIP NEWS:** PSATS requested each Township submit a picture of at least one official (preferably holding a copy of the Township News) to commemorate the 70th Anniversary of the magazine. The picture is due by February 28th. The Supervisors will attempt to get together for the picture.
- E. 2018 PennDOT / LDT RESURFACING ROAD PROJECTS:** PennDOT notified LDT that two major projects will be taking place in LDT this spring. "Route 41 (Gap Newport Pike) will be resurfaced between the US 1 ramps to Route 10 (Limestone Road) in London Grove, Londonderry and West Fallowfield townships; and Faggs Manor Road between Route 926 (Street Road) and Route 41 (Gap Newport Pike) in Londonderry Township." These two projects are part of more than 40 miles of state highway in Chester County which will be resurfaced beginning this spring and will be completed in October, 2018.
- F. NEW MEDICARE CARDS TO BE DISTRIBUTED APRIL, 2018 – APRIL, 2019:** LDT has been asked to announce to all residents that new Medicare cards will begin to appear in mailboxes to all people with Medicare beginning in April, 2018. The new cards will have a new, unique, randomized Medicare Number on them for better identity protection. Social Security numbers will no longer be on the card. PA Medicare residents will be among the first to receive the new card and new cards are scheduled to arrive between April and June, 2018.
- G. NEW HEATING SYSTEMS (2) INSTALLED – 01-12-2018:** On Friday, January 12th Summers and Zims installed two (2) new replacement heaters – one to heat the Meeting Room and office area and one to heat the garage. No repairs to the air conditioning system were necessary.
- H. CHECK LIST FOR NEW/FUTURE DEVELOPMENT PROJECTS:** Previously, upon request, Secretary Hearne had supplied copies of existing check lists to Lou Simone. Lou and Spence Andress are working on updating the check lists. This agenda item was tabled pending further research.
- I. J. HEARNE VACATION REQUEST:** Secretary Hearne has requested vacation time from April 20th until May 7th. Alison Emmons will cover LDT's office hours. The BOS approved the request.

ANNOUNCEMENTS / CORRESPONDENCE:

- A. PLANNING COMMISSION MEETING: Tuesday, February 20, 2018 at 7:30 PM. TASK FORCE MEETING immediately following PC Meeting. As there are no business items to discuss this meeting has been cancelled.**
- B. OPEN SPACE COMMITTEE: Wednesday, February 21, 2018 at 5:30 PM. This meeting may be cancelled.**
- C. BOS II MEETING: Monday, February 26, 2018 at 7:30 PM. This meeting may be cancelled.**
- D. HISTORICAL COMMITTEE: February Meeting Cancelled.**
- E. J. HEARNE VACATION: Friday, April 20th – Return LDT May 7th.**

PAY BILLS: Bills were reviewed and paid in the usual manner.

ADJOURNMENT: As there was no further business before the BOS a **MOTION** was made by Louis Simone and seconded by Gene Wier to adjourn the meeting at 7:50 PM. The vote was 2-0 in favor.

Respectfully submitted,

Janice H. Hearne,
Administrative Secretary